Mountain Health Co-Op Appeal Form

Please Note: Use this form to appeal an adverse benefit determination (denied or limited authorization request) or a claim benefit denial where the member could be liable for payment.

For Retail Pharmacy appeals (a medication dispensed to a member from a retail or specialty pharmacy), please use the Retail Pharmacy Appeal Form.

For Medical Pharmacy appeals (a medication administered to a member in a facility setting (provider or infusion center) or in the home dispensed from a home infusion pharmacy). Please use this form.

For Provider Disputes of claim billing denials or contract payment amounts, please use the Provider Dispute Form.

For other complaints, please use the Customer Complaint Form.

If you need help filling out the form, call Member Service at 800-299-6080.

Please include all medical documentation after this completed form when submitting to the Appeals Department.

Request Type

☐ New Appeal Submission ☐ Additional Information for Existing Appeal

Submitter

☐ Contracted Provider ☐ Member

☐ Customer Service Representative ☐ Non-Contracted Provider

☐ Authorized Representative for the Member (Please be sure you have a signed AOR/Consent Form

Member Information

Member Name_____ Member ID Number_____

Member Street Address_____

Member 2nd Street Address_____

Member City _____ State_____ Zip Code_____

Member Phone Number_____

Provider Information

Name of Provider Involved_____

Provider Mailing Address_____

Provider City _____ State_____ Zip Code_____

Phone Number_____ Fax_____ Provider NPI_____

Appeal Information

Type of Service ☐ Medical ☐ Medical Pharmacy Medication ☐ Behavioral Health

Name of Person Submitting Appeal _____

Phone Number of Person Submitting Appeal _____

Confirmation Email _____

Date(s) of Service You are Appealing _____

CPT Codes You are Appealing _____

ICD-10 Codes You are Appealing _____

Appeal Type ☐ Pre-Service ☐ Post-Service ☐ Post-Claim

If Applicable,
Claim Number_____ Prior Authorization Number _____

Have the services been provided? ☐ Yes ☐ No

Appeal Reason (Please be Specific and Include Details)

You have the right to submit comments, documents or information relevant to the appeal. Do you have more information you would like to send for the appeal? You can attach records below.

☐ Yes ☐ No

If your appeal is about a service that is ending or being reduced, Mountain Health Co-Op will continue coverage pending the outcome of an internal appeal of a concurrent care decision.

Submitting an Appeal

Please submit your appeal using one of the following methods:

Fax (Preferred Method)	**Mail**	**For Expedited Processing**
800-781-6260	Mountain Health Co-Op PO Box 30311 Salt Lake City, UT 84130	Please call 833-412-4144.

Oral requests for appeals can be made by calling 833-412-4144.